

Work Release Request Form

Second Semester Seniors may apply for the opportunity to leave school for a job on days they have gap time. This is a privilege and will be granted for the purpose of either helping the student learn work ethic or to assist the student in helping to pay for their high school or college education.

STUDENT NAME

DATE

TO BE FILLED OUT BY PLACE OF EMPLOYMENT

NAME OF BUSINESS

NAME OF SUPERVISOR

PHONE No.

DESCRIBE DUTIES

Mon Tues Wed Thurs Fri

START TIME

END TIME

SIGNATURE OF SUPERVISOR

TO BE COMPLETED BY PARENTS and STUDENT

REQUIREMENTS FOR SECOND SEMESTER SENIOR WORK RELEASE:

- (1) Gap time at UCHS is for service opportunities or an internship. If students leave early for work, they must also be volunteering or doing an internship. Working a job cannot take the place of service or an internship, but can be in addition to.
- (2) Student must be in—and maintain—good academic standing for the approval of and continuation of the work release. (This includes but is not limited to keeping current with all course assignments.)
- (3) The student cannot be excused to work at a job more than one (1) class period on any given day or exceed a total of 7.5 hours per week.
- (4) The student must be able to be on campus for required events, such as Chapel.
- (5) By signing below, parents waive any and all responsibility for personal injury liability during travel to and from, as well as while on the job site.
- (6) Parents must confirm that the student has a job that is scheduled during the times they are not on campus.
- (7) All work release applications are subject to approval by the principal and this privilege may be revoked by the principal.

PARENT'S NAME (PRINTED)

PARENT'S SIGNATURE

STUDENT'S NAME (PRINTED)

STUDENT'S SIGNATURE